



RAJJU SHROFF ROFEL UNIVERSITY, VAPI

**Proforma for submission of information by State Private Universities
for ascertaining their norms and standards**

Submitted to

in May 2024



**UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002**

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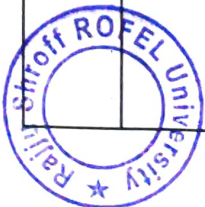


UNIVERSITY GRANTS COMMISSION
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Proforma for submission of information by State Private Universities for ascertaining their norms and standards

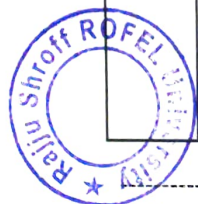
A. Legal Status


1.1	Name and Address of the University	Rajju Shroff ROFEL University Survey No. 78/79, Rofel Campus, Vapi- Namdha Road, Vapi - 396 191
1.2	Headquarters of the University	Plot No.14/5, Chharwada Road, Vapi - 396 191
1.3	Information about University a) Website b) E-mail: c) Phone Nos. d) Fax Nos. Information about Authorities of the University e) Ph. (including mobile), Fax Nos. and e-mail of Chancellor f) Ph. (including mobile), Fax Nos. and e-mail of Vice-Chancellor g) Ph. (including mobile), Fax Nos. and e-mail of Registrar h) Ph. (including mobile), Fax Nos. and e-mail of Finance Officer	a. www.rsru.edu.in b. registrar@rsru.edu.in c. 8128120063 d. - e. President PRIP Rtn. Dr. Kalyan Banerjee Mob: 9820084499 Email: banerjeekm@yahoo.com f. I/C Provost Dr. Arindam Paul Mob: 9099063139 Email: provost@rsru.edu.in g. I/C Registrar Dr. Priyakant Ved Mob: 9825509300 Email: registrar@rsru.edu.in h. I/C Chief Finance Officer Mrs. Minal Desai Mob: 9909994567 Email: mkdd1980@gmail.com



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1.4	Date of Establishment	20 th April 2023 Gujarat Govt. Gazette Notification No. LXIV dt 21 st April 2023								
1.5	Name of the Society/Trust promoting the University (Information may be provided in the following format) (Copy of the registered MoA/ Trust Deed to be enclosed)	Rotary Foundation for Education and Learning (ROFEL Trust) Trust Deed enclosed at Annexure - 1								
1.6	Composition of the Society/Trust <table border="1"> <thead> <tr> <th>Name</th> <th>Address</th> <th>Occupation</th> <th>Designation in Society / Trust</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> (Details to be provided in Appendix-I)	Name	Address	Occupation	Designation in Society / Trust					Details Filled in Appendix-I
Name	Address	Occupation	Designation in Society / Trust							
1.7	Whether the members of the Society/Trust are members in other Societies/Trusts or in the Board of Governors in companies? If yes, please provide details in the following format: - <table border="1"> <thead> <tr> <th>Name of Member</th> <th>Address</th> <th>Name of the Society / Trust</th> <th>Designation in the Society/ Trust</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> (Details to be provided in Appendix-II)	Name of Member	Address	Name of the Society / Trust	Designation in the Society/ Trust					Not Applicable
Name of Member	Address	Name of the Society / Trust	Designation in the Society/ Trust							
1.8	Whether the promoting Society/Trust is involved in promoting/ running any other University/Educational Institution? If yes, please give details in the following format: - <table border="1"> <thead> <tr> <th>Name of the University/ Educational Institution</th> <th>Activities</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table> (Details to be provided in Appendix-III)	Name of the University/ Educational Institution	Activities			NO				
Name of the University/ Educational Institution	Activities									
1.9	Whether the promoting society/trust is involved in promoting/running activities other than educational? If yes, please give details in the following format: - <table border="1"> <thead> <tr> <th>Name of the Organization</th> <th>Activities</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table> (Details to be provided in Appendix-IV)	Name of the Organization	Activities			NO				
Name of the Organization	Activities									

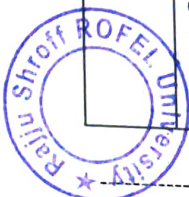



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1.1 0	Act and Notification under which established (copy of the Act & Notification to be enclosed) Enclosed Not enclosed	YES Vide Gujarat Private Universities (Amendment) Act, 2023 (Gazette Notification No. Vol LXIV 3 rd April 2023) at Sr. No 58 further amending the Gujarat Private university Act No. 8 of 2009 enacted by Gujarat State Legislature.
1.1 1	Whether the University has been established by a separate State Act?	NO

B. Organization Description

2.1	Whether Unitary in nature (as per the UGC Regulation)	YES
2.2	Territorial Jurisdiction of the University as per the Act	Gujarat State
2.3	Details of the constituent units of the University, if any, as mentioned in the Act	Not Applicable
2.4	Whether any off-campus centre (s) established? If yes, please give details of the approval granted by the State Government and UGC in the following format: -	The University is established in Two Campus located in Vapi with reference to the letter of intent and our base application proposal for establishment of University as submitted to the Gujarat Govt.
	a. Place of the off-campus University Campus	<p>1. ROFEL Namdha Campus: Survey No 78-79, ROFEL Campus, Vapi- Namdha Road, Vapi - 396191</p> <p>2. ROFEL GIDC Campus: Plot No 14/5, Chharwada Road, GIDC, Vapi - 396195</p> <p>Details of Programmes at Appendix- V</p>
	b. Letter No. & date of the approval of State Government	Letter of intent of Gujarat Govt. and copy of application proposal submitted to Gujarat Govt. is enclosed Annexure - 2 & 3 respectively.
	c. Letter No. & date of the approval of UGC (Details to be provided in Appendix-V) (Please attach attested copy of the approval)	Not Applicable



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2.5	<p>Whether any off-shore campus established? If yes, please give details of the approval granted by the Government of India and the host country in the following format: -</p> <p>a. Place of the off-shore campus b. Letter No. & date of the approval of Host Country c. Letter No. & date of the approval of Government of India</p> <p>(Details to be provided in Appendix-VI) (Please attach attested copy of the approval)</p>	NO
2.6	<p>Does the University offer a distance education programme? If yes, whether the courses run under distance mode are approved by the competent authority? (Please enclose attested copy of the course-wise approval of competent authority)</p>	NO
2.7	<p>Whether the University has established study center (s)? If yes, please provide details and whether these study centers are approved by the competent authority of the University and UGC?</p> <p>(Details to be provided in Appendix-VII) (Please enclose attested copy of the approval from the competent authority)</p>	NO

C. Academic Activities Description

3. Academic Programmes

3.1	<p>Details of the programmes permitted to be offered by Gazette Notification of the State Government and its reference (Details to be provided in Appendix-VIII)</p>	<p>As per Gujarat Act no 8 of Gujarat Private University Act 2009, Section 5 (XI) In the field of science, technology, Humanities, social science, education, management, commerce, law, pharmacy, healthcare and any other allied areas. Please refer Appendix- VIII</p>						
3.2	<p>Current number of academic programmes/ courses offered by the University (Details to be provided in Appendix-IX)</p>	<p>Details provided in Appendix-IX</p>						
3.3	<p>Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, DCI, INC, MCI, NCTE, PCI, etc. have been taken to:</p> <p>a. Start new courses b. To increase intake</p> <p>If yes please enclose copy of approval and give course wise details in the following format: -</p> <table border="1" style="margin-left: 20px;"> <thead> <tr> <th>Name of the Course</th> <th>Statutory council</th> <th>Whether approval Taken</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p>(Details to be provided in Appendix-X)</p>	Name of the Course	Statutory council	Whether approval Taken				<p>YES</p> <p>Details enclosed in Appendix - X</p>
Name of the Course	Statutory council	Whether approval Taken						



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4.3 Detail Partic

3.4	<p>If the University is running courses under distance mode, please provide details about the students enrolled in the following format: -</p> <table border="1" data-bbox="290 178 823 273"> <tr> <th>Name of the study center</th> <th>Course offered</th> <th>No. of students enrolled</th> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table> <p>(Details to be provided in Appendix-VII) (Please enclose copy of the course-wise approval of the competent authority)</p>	Name of the study center	Course offered	No. of students enrolled				NO
Name of the study center	Course offered	No. of students enrolled						
3.5	<p>Temporal plan of academic work in the University</p> <p>Semester system/ Annual system</p>	<p>Semester System for BBA, BCA, B.Pharm, MBA, M.Pharm program</p> <p>And Yearly system for proposed D.Pharm program</p>						
3.6	<p>Whether the University is running any course which is not specified under Section 22 of the UGC Act, 1956? If yes, please give details in the following format: -</p> <p>a. Name of the course(s) b. Since when started c. Whether the University has applied for permission from UGC?</p> <p>(Details to be provided in Appendix-XI)</p>	NO						

4. Student Enrolment and Student Support

4.1	<p>Number of students enrolled in the University for the current academic year according to regions and countries (Please give separate information for main campus and off-campus/off-shore campus)</p>
-----	--

Particulars	Gender	No. of students from same state where the University is located	No. of students from other state	No. of NRI Students	No of overseas students excluding NRIs		Grand Total
					Foreign Students	Person of Indian Origin students	
UG	M	303	39	--	--	--	342
	F	227	22	--	--	--	249
	T	530	61	--	--	--	591
PG	M	47	1	--	--	--	48
	F	48	7	--	--	--	55
	T	95	8	--	--	--	103

M-Male, F-Female, T-Total

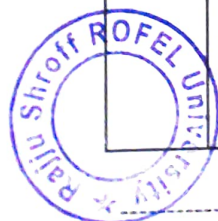
4.2	<p>Category-wise No. of students</p>	<table border="1"> <thead> <tr> <th>Category</th> <th>Female</th> <th>Male</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>SC</td> <td>10</td> <td>19</td> <td>29</td> </tr> <tr> <td>ST</td> <td>12</td> <td>22</td> <td>34</td> </tr> <tr> <td>OBC</td> <td>35</td> <td>24</td> <td>59</td> </tr> <tr> <td>EWS</td> <td>5</td> <td>0</td> <td>5</td> </tr> <tr> <td>PH</td> <td>0</td> <td>1</td> <td>1</td> </tr> <tr> <td>General</td> <td>241</td> <td>323</td> <td>564</td> </tr> <tr> <td>Tuition fee wavier</td> <td>0</td> <td>2</td> <td>2</td> </tr> <tr> <td>Total</td> <td>303</td> <td>391</td> <td>694</td> </tr> </tbody> </table>	Category	Female	Male	Total	SC	10	19	29	ST	12	22	34	OBC	35	24	59	EWS	5	0	5	PH	0	1	1	General	241	323	564	Tuition fee wavier	0	2	2	Total	303	391	694
Category	Female	Male	Total																																			
SC	10	19	29																																			
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PH	0	1	1																																			
General	241	323	564																																			
Tuition fee wavier	0	2	2																																			
Total	303	391	694																																			



4.3 Details of the two batches of students admitted

Particulars	Batch 1			Batch 2		
	Year of Entry - 2023			Year of Entry -		
	UG	PG	Total	UG	PG	Total
No. admitted to the Programme	591	103	694	-	-	-
No. of Drop-outs (a) Within four months of Joining (b) Afterwards	NIL	NIL	NIL	-	-	-
No. appeared for the final year examination	NA	NA	NA	-	-	-
No. passed in the final exam	NA	NA	NA	-	-	-
No. passed in first class	NA	NA	NA	-	-	-

4.4	Does the University provide bridge/remedial courses to the educationally disadvantaged students? If yes, please give details	<p>YES</p> <ul style="list-style-type: none"> • Through study of Remedial subjects • Through Communication Skills subject in the curriculum • Institute and departmental orientation • Industry/ Field/ Educational visits • Student Mentoring and "know yourself" program • Sports/ NSS activities • Bridge Courses • Through various seminar and workshop
4.5	Does the University provide any financial help to the students from socially disadvantageous group? If yes, please give details	Not Applicable
4.6	In case the University is running M.Phil/ Ph.D. programme, whether it is full time or part time and whether these programmes are run as per UGC Regulations, 2009 on M.Phil/ Ph.D.	<p>YES</p> <p>Only Ph.D programme as per UGC Ph.D Regulations 2022, full time and part time both.</p> <p>Notification for Ph.D programme announced and admission process is ongoing.</p>
4.7	Whether the University have a website? If yes please give website address and whether the website is regularly updated?	<p>Yes (www.rsru.edu.in)</p> <p>Yes, regularly updated.</p>

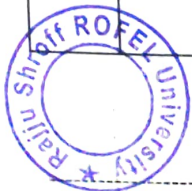


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<p>4.8</p>	<p>How are the prospective students informed about the criteria for admission, rules & regulations, facilities available, etc?</p>	<ul style="list-style-type: none"> • Press and Print Media Coverage/ Advertisement • University Website • University/ Faculty Information Brochures • Admission Help Desk at Campus • Student Admission counselling centers • Gujarat State Centralized admission committee website. • Social Media Platform • Carrier Guidance Seminars • Promotion through career guidance fairs 								
<p>4.9</p>	<p>Whether any grievance redressal mechanism is available in the University? If yes, please provide details about the complaints received against malpractices, etc in the University in the following format: -</p> <table border="1" data-bbox="244 745 686 913"> <thead> <tr> <th>Name of the Complain</th> <th>Complain Against</th> <th>Date of Complain</th> <th>Action taken by university</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p>(Details to be provided in Appendix-XII)</p>	Name of the Complain	Complain Against	Date of Complain	Action taken by university					<p>YES, grievance redressal mechanism available in the University. The details of such mechanisms is available on University Website (www.rsr.edu.in) with the name of Ombudsman.</p> <p>As on date no complaints have been received.</p>
Name of the Complain	Complain Against	Date of Complain	Action taken by university							

5. Curriculum, Teaching Learning Process/Method, Examination/Evaluation System

<p>5.1</p>	<p>Which University body finalized the curriculum? The composition of the body may be given. (Board of Studies, Academic Council, Board of Management)</p>	<p>Faculty wise Board of Studies (BoS) is constituted with senior academicians (from inside and outside university) and industrial experts for designing the Academic and Examination Rules and regulations, Syllabus, the Teaching and Examination scheme, Teaching pedagogies is framed and reviewed by BoS and then recommend the Academic Council for its approval and followed by its endorsement by Board of Management.</p> <p>University has formed the Board of Studies, Academic Council and Board of Management as per the UGC Norms and Gujarat Private University Act 2009.</p> <p>The details of composition of the various bodies like Board of Studies, Academic council, Board of Management has been given Appendix - XVII</p>
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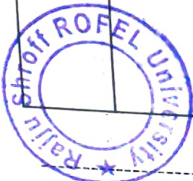
5.2	What are the Rules/regulations/procedure for revision of the curriculum and when was the curriculum last updated?	The University was established in year 2023, and it's been in the first year of an establishment. Hence syllabus and curriculum have been prepared recently. However, revision of syllabus of course as and when required after with proceedings of Faculty BoS and followed by its approval of Academic Council.
5.3	Whether approval of statutory bodies such as board of Studies, Academic Council and Board of Management of the University has been taken to start various courses? If yes, please enclose extracts of the minutes.	YES Yes, copy of minutes of Faculty CDC/ BoS; Academic Council; BoM is enclosed in Annexure - 4
5.4	Furnish details of the following aspects of curriculum design: Innovation such as modular curricula Inter/multidisciplinary approach	In view of NEP2020 we have prepared curricular design as per the recommendation of the NEP policy. However, modular curricular with focus on inter disciplinary approach Choice Based Credit System (CBCS) allows a student to select various elective courses based on his/her area of interest and specialization. Inter and multidisciplinary approach is adopted in designing the curriculum
5.5	Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage.	NO This is the first year of the university establishment. Therefore, no formal academic audit has been conducted till now. However, regular monitoring of teaching and other activities are conducted regularly by Dean of respective faculty and Provost.
5.6	Apart from classroom instruction, what are the other avenues of learning provided for the students? (Example: Projects, Internships, Field trainings, Seminars, etc.)	<ul style="list-style-type: none"> • Experiential learning • Industry and Field visits, • Tech Fest Events • Industrial / Professional expert talks • Internship & Summer School Training • Capstone Projects • Organizing seminars, workshops, conference • Educations Tours • Soft skills and personality development activities. • On hand practical skills training • Entrepreneurial Development • Constructive, Collaborative, Integrative, Reflective and Inquiry Based Learning



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5.13 State the cons
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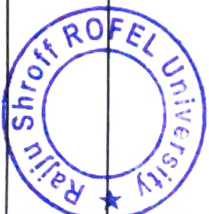
5.7	Please provide details of the examination system (Whether examination based or practical based)	Please refer Examination Rules and Regulations enclosed in Annexure - 5
5.8	What methods of evaluation of answer scripts does the University follow? Whether external experts are invited for evaluation?	External examiners are appointed as paper setters and also to evaluate the answer scripts for semester end University Examination (SEE). Continuous and comprehensive evaluation (CCE) which consist of Mid-sem exams, quiz, assignments, attendance, student - teacher interaction through discussions etc. is been carried out by internal faculty members. External experts are also invited for Practical/ Oral/ Viva-Voce SEE examinations.
5.9	Mention the number of malpractice cases reported during the last 3 years and how they are dealt with.	Till date no malpractice case has been reported
5.10	Does the University have a continuous internal evaluation system?	YES Continuous and Comprehensive Evaluation (CCE) component which is under sole discretion of the programme Director/ Dean/ Principal. It is expected that the continuous evaluation should consist of Unit Test/ Weekly Test /Fortnightly Test /Class Test /Presentations / Project Work/ Assignment/ Group Discussion/ Quiz/ Seminar/ Debate etc.
5.12	How are the question papers set to ensure the achievement of the course objectives?	Course outcomes are defined for every course for each program while setting of the question paper setter are asked to set the question paper in such a way that every course outcome will get equal weightage. Bloom's Taxonomy based question paper prepared as per the requirement of course objective. University is further mapping all questions of the exam with the course outcome and program objectives. University shall have assessment from the following perspective with respect to all courses: <ul style="list-style-type: none"> • Evaluation with respective of remembering • Evaluation with respect to knowledge • Evaluation with respect to skill • Evaluation with respect to applications Evaluation base on the higher order thinking skill



5.13	State the policy of the University for the constitution of board of question paper setters, board of examiners and invigilators.	University has appointed I/c Controller of Examination and constituted Board of Examination to ensure secrecy smooth functioning of Examination cell. Faculty dean will approval of BoS shall submit Five names of paper setters, manuscript assessors and two name of internal and external practical examiners each for theory and practical examination respectively to the controller of examinations with approval of Provost.									
5.14	<p>How regular and time-bound are conduct of examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last 3 years. Details to be provided in the following format: -</p> <table border="1" data-bbox="269 718 689 957"> <thead> <tr> <th>Year</th> <th>Date of Exam</th> <th>Date of announcement of result</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Year	Date of Exam	Date of announcement of result							<p>University declares academic calendar for each of its program in which date of internal as well as external examinations are declared before starting of the academic semester. As per the pre-declared dates university conducts the examinations and declared the results within stipulated time limit.</p> <p>As on date only Sem- 1 examinations were held being in the first year of establishment.</p> <p>For details of dates of examinations and announcement of results of Sem -1, please refer enclosed Annexure - 6</p>
Year	Date of Exam	Date of announcement of result									

D. Admission Process

6.1	<p>How are students selected for admission to various courses? Please provide faculty-wise information</p> <ol style="list-style-type: none"> Through special entrance tests Through interviews Through their academic record Through combination of the above <p>Please also provide details about the weightage give to the above</p>	<ul style="list-style-type: none"> Admission to all professional courses such as B.Pharm, M.Pharm, MBA etc. are made through centralized admission committee for professional courses (such as ACPC) constituted by the Govt. of Gujarat Admission for other courses such as BBA, BCA etc. made through merit rank of minimum eligibility passing examination in line with the UGC guidelines. University also adheres to the reservation policy of Government of Gujarat. <ol style="list-style-type: none"> B.Pharm., M.Pharm. & MBA Admissions: <ol style="list-style-type: none"> through special entrance test and (c) through their academic record. BBA & BCA Admissions: <ol style="list-style-type: none"> through their academic record.
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[Handwritten Signature]
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6.2 Whether the University is admitting students from national level entrance test or state level entrance test? If yes, please provide following details: -

Name of the National / State level entrance exam	No of students admitted	% of students from the total admitted	Remarks

Yes
 In B.Pharm: GUJCET (State Level), NEET (National Level)
 In M.Pharm: PG CET (State Level), GPAT (National Level)
 In MBA: CMAT (National Level)

The detail of admitted students from National & State level entrance test is enclosed at **Annexure: 7**

6.3 Whether admission procedure is available on the University website and in the prospectus

YES
 Yes, it is made available on the website of university (www.rsru.edu.in) and Prospectus.

6.4 Please provide details of the eligibility criteria for admission in all the courses

Refer **Annexure- 8**

6.5 Whether University is providing any reservation/ relaxation in admission? If yes, please provide details in the following format: -

Category	No. of students admitted	% of quota provided for Reservation and preparation in respect of actual enrolment	Remarks

The University follows the Reservation Policy of the State Government meant for the State Private University, for the admission of students.

The details of reservation, relaxation (TFW) etc. is provided at **Annexure: 9**

6.6 Whether any management quota is available for admission in the University? If yes, please provide details in the following format: -

Total No. of Seats (Course wise)	No. of total students admitted	No. of students admitted under Management Quota	% of students admitted under management quota

Yes
 Management Quota is available in the courses where students are admitted through centralized admission committee constituted by government of Gujarat.

There is no management quota for non-centralized admission committee courses and admissions are done by common admission process on the basis of minimum eligibility criteria as per UGC guideline.

Details of Management Quota Admission is enclosed at **Annexure: 10**

6.7 What is the admission policy of the University with regard to NRI and overseas students?

The University has not yet admitted any NRI or Overseas students till date. However, will adopt the UGC and other Regulatory norms stipulated for admission of NRI and Overseas students.



E. Fee Structure

7.1	Present Course-wise fee structure of the University (Please provide head-wise details of total fee charged)	Please Refer Annexure - 11
7.2	Any other fee charged by the University other than the fee displayed in the UGC website (e.g. Building Fee, Development Fee, Fee by any name, etc.)	NO extra fees are charged by the University other than that which is displayed and notified to the students, such as except University Examination Fees and One Time Enrollment Fee
7.3	Whether fee structure is available on the University website and in the prospectus?	YES
7.4	Whether fee is charged by the University as per fee structure displayed in the university website and in the prospects or some hidden charges are there?	Fees is charged by the University as per fee structure displayed in the University website and the prospects with no hidden charges.
7.5	Mode of Fee collection	Semester wise fee collection through various modes such as, UPI transfer/ NEFT/ RTGS/ Cheque/ DD
7.8	Whether University is providing any concession in fee to students? If yes, please provide details.	Not Applicable
7.9	Details of the Hostel Fee including mess charges	Not Applicable as hostel facility not available.
7.10	Any other fee	One time programme enrollment fee and University Examination fee as notified on university website.
7.11	Basis of Fee Structure	For the Professional courses (B.Pharm., M.Pharm., MBA) the fee is determined by the "Fee Regulatory Committee - Technical" approved by State Govt. For other courses (BBA, BCA), the fee is decided by the Finance Committee on the basis of expenditure with the approval of Board of Management of the University.
7.12	Whether the University has received any complaint with regard to fee charged or fee structure? If yes please give details about the action taken.	No complaints as on date.
7.13	Whether University is providing any scholarship to students? If yes, please provide details.	Yes Scholarships / Freeships of Government as per norms and eligibility such as Govt. scholarships such as MYSY, Minority, SC, ST, OBC etc. is available

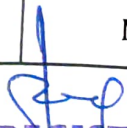


F. Faculty

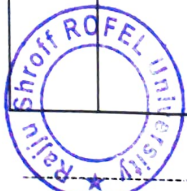
8.1	Total no. of Sanctioned and filled up posts (Institution wise and Department wise)	Please refer to Annexure 12			
8.2	Details of teaching staff in the following format (Please provided details - Institution wise and Department-wise) (Details to be provided in Appendix-XIII)				
8.3	Category-wise No. of Teaching Staff	Category	Female	Male	Total
		SC	01	00	01
		ST	02	00	02
		OBC	10	03	13
		PH	00	00	00
		General	22	13	35
		Total	36	16	51
8.4	Details of the permanent and temporary faculty members in the following format				

Particulars	Female	Male	Total
Total no. of permanent teachers	30	11	41
No. of teachers with Ph.D. as the highest qualification	12	09	21
No. of teachers with M.Phil as the highest qualification	00	00	00
No. of teachers with PG as the highest qualification	18	02	20
Total no. of temporary teachers	06	04	10
No. of teachers with Ph.D. as the highest qualification	00	01	01
No. of teachers with M.Phil as the highest qualification	00	00	00
No. of teachers with PG as the highest qualification	06	03	09
Total no. of part-time teachers	NA	NA	NA
No. of teachers with Ph.D. as the highest qualification	NA	NA	NA
No. of teachers with M.Phil as the highest qualification	NA	NA	NA
No. of teachers with PG as the highest qualification	NA	NA	NA
Total No. of visiting teachers	NA	NA	NA




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8.5	Ratio of full-time teachers to part-time/ teachers	All faculty appointed are on full time basis either permanent or temporary as on date. Total number of faculty in position at university is 51															
8.6	Process of recruitment of faculty -Whether advertised? (pl. attach copy of the ad) -Whether selection committee was constituted as per the UGC Regulation?	Yes, advertisement of various teaching and non-teaching posts are published in well-known Daily newspaper and University website. Copy of Advertisement is enclosed at Annexure- 13 Selection is carried out as per UGC regulations and University Norms.															
8.7	Does the University follow self-appraisal method to evaluate teachers on teaching, research and work satisfaction? If yes, how is the self-appraisal of teachers analyzed and used? Whether: - Self-Appraisal Evaluation Peer Review Students' evaluation Others (specify)	YES The University will follow self-appraisal method to evaluate teachers on teaching, research and work satisfaction after completion of academic year at the University. Annual Performance Self- Appraisal form shall be filled followed by Dean/ Director/ Principal's review. Student Feedback shall also be taken on teaching skills etc Parent feedback, Student Exit feedback, Employer (HR) feedback and Alumni (who passed out more than 3 yrs back) Feedback shall also be implemented															
8.8	Institution-wise and Department-wise teacher student ratio (only fulltime faculty)	<table border="1" data-bbox="483 1134 1176 1743"> <thead> <tr> <th data-bbox="483 1134 799 1270">Name of Institute</th> <th data-bbox="799 1134 1055 1270">Name of Department</th> <th data-bbox="1055 1134 1176 1270">Teacher / Student Ratio*</th> </tr> </thead> <tbody> <tr> <td data-bbox="483 1270 799 1407">GIDC Rajju Shroff ROFEL institute of Management Studies - BBA Programme</td> <td data-bbox="799 1270 1055 1407">BBA Programme</td> <td data-bbox="1055 1270 1176 1407">1:29</td> </tr> <tr> <td data-bbox="483 1407 799 1501">ROFEL Shri G.M. Bilakhia College of Applied Sciences</td> <td data-bbox="799 1407 1055 1501">BCA Programme</td> <td data-bbox="1055 1407 1176 1501">1:19</td> </tr> <tr> <td data-bbox="483 1501 799 1638">GIDC Rajju Shroff ROFEL Institute of Management Studies - MBA Programme</td> <td data-bbox="799 1501 1055 1638">MBA Programme</td> <td data-bbox="1055 1501 1176 1638">1:12</td> </tr> <tr> <td data-bbox="483 1638 799 1743">ROFEL Shri G.M. Bilakhia College of Pharmacy</td> <td data-bbox="799 1638 1055 1743">B.Pharm & M.Pharm Programme</td> <td data-bbox="1055 1638 1176 1743">1:6</td> </tr> </tbody> </table> <p data-bbox="477 1743 1189 1900">*Considering in position of teachers at Constituent colleges of university to that of RSRU students ignoring the other students of previous deaffiliated State Govt. University currently studying at the respective constituent colleges</p>	Name of Institute	Name of Department	Teacher / Student Ratio*	GIDC Rajju Shroff ROFEL institute of Management Studies - BBA Programme	BBA Programme	1:29	ROFEL Shri G.M. Bilakhia College of Applied Sciences	BCA Programme	1:19	GIDC Rajju Shroff ROFEL Institute of Management Studies - MBA Programme	MBA Programme	1:12	ROFEL Shri G.M. Bilakhia College of Pharmacy	B.Pharm & M.Pharm Programme	1:6
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ROFEL Shri G.M. Bilakhia College of Pharmacy	B.Pharm & M.Pharm Programme	1:6															




8.9	<p>Scale of Pay with all the allowances</p> <p>Professor - Associate Prof.- Assistant Prof. -</p> <p>Mode of Payment - Net banking (Cash/Cheque)</p>	<p>Professor: Basic Scale 37400 - 67000 AGP 10,000</p> <p>Associate Professor: Basic Scale 15600 - 39100 AGP 8000 & Basic Scale 37400 - 67000 AGP 8,000</p> <p>Assistant Professor: Basic Scale 15600 - 39100 AGP 6000</p> <p>Mode of Payment: Direct Bank Account Transfer</p>
8.10	<p>Pay / Remuneration provided to: -</p> <p>Part-Time Faculty - Temporary Faculty Guest Faculty -</p>	<p>Part-Time Faculty- Not Applicable</p> <p>Temporary Faculty: On Consolidated Basis</p> <p>Guest Faculty: Not Applicable</p>
8.11	<p>Facilities for teaching staff (Please provide details about Residence, Rooms, Cubicals, Computers/Any other)</p>	<p>Cubical in the staff room, Computers to Sr. Faculty/ HOD with internet LAN/ WiFi Facility, House Rent Allowance is applicable to permanent staff of the University.</p>

G. Infrastructure

9.1	<p>Does the University have sufficient space for Land & Building?</p>	<p>YES</p> <table border="1" data-bbox="557 1360 1256 1780"> <thead> <tr> <th data-bbox="557 1360 719 1459">University Campuses</th> <th data-bbox="719 1360 987 1459"></th> <th data-bbox="987 1360 1108 1459">Land Area in Acre</th> <th data-bbox="1108 1360 1256 1459">Built up Area</th> </tr> </thead> <tbody> <tr> <td data-bbox="557 1459 719 1606" rowspan="3">RSRU Namdha Campus</td> <td data-bbox="719 1459 987 1501">Survey Number 78/79</td> <td data-bbox="987 1459 1108 1501">2.063</td> <td data-bbox="1108 1459 1256 1606" rowspan="3">12826 sq.mts</td> </tr> <tr> <td data-bbox="719 1501 987 1543">Survey Number 104</td> <td data-bbox="987 1501 1108 1543">2.25</td> </tr> <tr> <td data-bbox="719 1543 987 1606">Survey Number 107/P/2</td> <td data-bbox="987 1543 1108 1606">8.00</td> </tr> <tr> <td data-bbox="557 1606 719 1701" rowspan="2">RSRU GIDC Campus</td> <td data-bbox="719 1606 987 1648">Plot Number 14/5</td> <td data-bbox="987 1606 1108 1648">2.78</td> <td data-bbox="1108 1606 1256 1701" rowspan="2">5535.75 sq.mts</td> </tr> <tr> <td data-bbox="719 1648 987 1701">Plot Number 14/5A</td> <td data-bbox="987 1648 1108 1701">1.32</td> </tr> <tr> <td data-bbox="557 1701 719 1780">Total</td> <td data-bbox="719 1701 987 1780"></td> <td data-bbox="987 1701 1108 1780">16.413 Acres</td> <td data-bbox="1108 1701 1256 1780">18361.75 sq.mts</td> </tr> </tbody> </table>	University Campuses		Land Area in Acre	Built up Area	RSRU Namdha Campus	Survey Number 78/79	2.063	12826 sq.mts	Survey Number 104	2.25	Survey Number 107/P/2	8.00	RSRU GIDC Campus	Plot Number 14/5	2.78	5535.75 sq.mts	Plot Number 14/5A	1.32	Total		16.413 Acres	18361.75 sq.mts
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9.2	<p>Does the University have sufficient class rooms?</p>	<p>YES</p>																						




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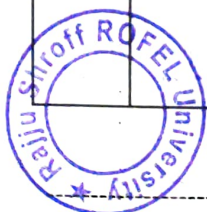
9.3	Laboratories & Equipment (Details to be provided in Appendix-XIV and Appendix-XV)	For details Refer Appendix- XV
a)	Item Description (make and model)	
b)	Location (Department)	
c)	Value (Rs.)	
d)	Present Condition	
e)	Date of Purchase	
9.4	Library (Details to be provided in Appendix-XIV and Appendix-XV)	For details Refer Appendix- XIV
a)	Total Space (all Kinds)	
b)	Computer / Communication facilities	
c)	Total no. of Ref. Books (Each Department)	
d)	All Research Journals subscribed on a regular basis	
9.5	Sports Facilities (Details to be provided in Appendix-XVI)	For details Refer Appendix- XVI
a)	Open Play Ground(s) for outdoor sports (Athletics, Football, Hockey, Cricket, etc.)	
b)	Track for Athletics	
c)	Basketball courts	
d)	Squash / Tennis Courts	
e)	Swimming Pool (Size)	
f)	Indoor Sports Facilities including Gymnasium	
g)	Any other	
9.6	Does the University has provision for Residential Accommodation including hostels (boys & girls separately)	NO




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H. Financial Viability

<p>10.1</p>	<p>Details of the Corpus Fund created by the University</p> <p>Amount - FDR No. Date - Period -</p> <p>(Documentary evidence to be given)</p>	<p>Rs.3.00 Crores with Gujarat State Financial Services as a corporate fund FDR No.94901Y; Dated 15/2/2023 For 3 years.</p> <p>The Copy of the same is enclosed at Annexure- 14</p>								
<p>10.2</p>	<p>Financial position of the University (please provide audited income and expenditure statement for the last 3 years)</p>	<table border="1" data-bbox="675 535 1372 682"> <thead> <tr> <th>S. No</th> <th>Year</th> <th>Income</th> <th>Expenditure</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p>Not Applicable as University was established in April 2023</p>	S. No	Year	Income	Expenditure				
S. No	Year	Income	Expenditure							
<p>10.3</p>	<p>Source of finance and quantum of funds available for running the University (for last audited year)</p> <p>Fees - Donations Loan - Interest Any other (pl. Specify)-</p>	<p>Audited Statement of University is NOT APPLICABLE since the University was established in year April 2023</p>								
<p>10.4</p>	<p>What is the University's 'unit cost' of education? (Unit cost = total annual expenditure (budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component may also be given</p>	<p>Audited Statement of University is NOT APPLICABLE since the University was established in year April 2023.</p>								




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I. Governance System

11. Organization, Governance and Management

11.1	<p>Composition of the statutory bodies of the University (please give names, profession & full postal address of the members and date of constitution): -</p> <p>Governing Board Executive Council Board of Management Academic Council Finance Committee Board of Studies Others</p> <p>(Details to be provided in Appendix-XVII)</p>	Please refer Appendix XVII
11.2	<p>Dates of the meetings of the above bodies held during the last 2 years</p> <p>(Enclose attested copy of the minutes of the meetings)</p>	<p>GB Meeting: 20/02/2024 BoM Meeting: 07/02/2024 AC Meeting: 12/09/2023; 25/01/2024 CDC (Pharmacy): 12/05/2023 CDC (MBA):25/05/2023 CDC (BBA): 03/04/2023 BoS (Pharmacy): 27/03/2024 BoS (Mgt): 01/04/2024 BoS (Comp Sci): 04/04/2024 BoS (Commerce): 05/04/2024 BoS (Hum & Lib St): 15/04/2024</p> <p>Please refer Annexure 4</p>
11.3	<p>What percentage of the members of the Boards of Studies, or such other academic committees, are external? Enclose the guidelines for BOS or such other Committees.</p>	<p>At least 02 members were nominated from academia and 02 members from industry are from outside University in Board of Studies of each Faculty.</p>
11.4	<p>Are there other strategies to review academic programmes besides the academic council? If yes, give details about what, when and how often are such reviews made?</p>	<p>Yes, there are strategies are made in place through Board of Studies, through feedback of faculty and students and employers.</p> <p>However, since the University in the first year of establishment there such reviews are not done as on date.</p>



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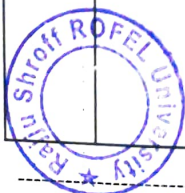
J. Research Profile

12.1	<p>Faculty-wise and Department-wise information to be provided in respect of the following: -</p> <ul style="list-style-type: none"> ➤ Student Teacher Ratio ➤ Class Rooms ➤ Teaching labs ➤ Research labs (Major Equipments) ➤ Research Scholars (M.Tech, Ph.D., Post Doctoral Scholars) ➤ Publications in last 3 years (Year-wise list) ➤ No. of Books Published ➤ Patents ➤ Transfer of Technology ➤ Inter-departmental Research (Inter-disciplinary) ➤ Consultancy ➤ Externally funded Research Projects ➤ Educational Programmes Arranged 	For details, please refer Annexure 15
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K. Misc.

13. Details of Non-Teaching Staff
(Details to be provided in **Appendix-XVIII**)

13.2	Summary of the Non-Teaching Staff	<table border="1"> <thead> <tr> <th>Particulars</th> <th>Female</th> <th>Male</th> <th colspan="2">Total</th> </tr> </thead> <tbody> <tr> <td colspan="5" style="text-align: center;">Administrative Staff</td> </tr> <tr> <td>Group A</td> <td>1</td> <td>2</td> <td colspan="2">3</td> </tr> <tr> <td>Group B</td> <td>3</td> <td>4</td> <td colspan="2">7</td> </tr> <tr> <td>Group C</td> <td>5</td> <td>5</td> <td colspan="2">10</td> </tr> <tr> <td>Group D</td> <td>2</td> <td>20</td> <td colspan="2">22</td> </tr> <tr> <td>Sub Total</td> <td>11</td> <td>31</td> <td colspan="2">42</td> </tr> <tr> <td colspan="5" style="text-align: center;">Technical</td> </tr> <tr> <td>Group A</td> <td>--</td> <td>--</td> <td colspan="2">--</td> </tr> <tr> <td>Group B</td> <td>--</td> <td>--</td> <td colspan="2">--</td> </tr> <tr> <td>Group C</td> <td>--</td> <td>--</td> <td colspan="2">--</td> </tr> <tr> <td>Group D</td> <td>--</td> <td>--</td> <td colspan="2">--</td> </tr> <tr> <td>Sub Total</td> <td>--</td> <td>--</td> <td colspan="2">--</td> </tr> <tr> <td>Grand Total</td> <td>11</td> <td>31</td> <td colspan="2">42</td> </tr> </tbody> </table>				Particulars	Female	Male	Total		Administrative Staff					Group A	1	2	3		Group B	3	4	7		Group C	5	5	10		Group D	2	20	22		Sub Total	11	31	42		Technical					Group A	--	--	--		Group B	--	--	--		Group C	--	--	--		Group D	--	--	--		Sub Total	--	--	--		Grand Total	11	31	42	
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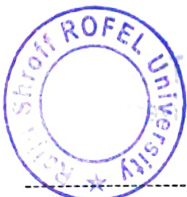
13.3	No. of non-teaching staff category wise	<table border="1"> <thead> <tr> <th>Category</th> <th>Female</th> <th>Male</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>SC</td> <td>0</td> <td>4</td> <td>4</td> </tr> <tr> <td>ST</td> <td>3</td> <td>11</td> <td>14</td> </tr> <tr> <td>OBC</td> <td>4</td> <td>7</td> <td>11</td> </tr> <tr> <td>PH</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>General</td> <td>4</td> <td>9</td> <td>13</td> </tr> <tr> <td>Total</td> <td>11</td> <td>31</td> <td>42</td> </tr> </tbody> </table>	Category	Female	Male	Total	SC	0	4	4	ST	3	11	14	OBC	4	7	11	PH	0	0	0	General	4	9	13	Total	11	31	42
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		OBC	4	7	11																									
		PH	0	0	0																									
		General	4	9	13																									
Total	11	31	42																											
13.4	Ratio of non-teaching staff to students	1 : 14																												
13.5	Ratio of non-teaching staff to faculty	1 : 1.2																												

14. Academic Results

15.1	Faculty-wise and course-wise academic results of the past 3 years	<table border="1"> <thead> <tr> <th>S. No</th> <th>Course</th> <th>No. of Candidate Appeared</th> <th>Result</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>		S. No	Course	No. of Candidate Appeared	Result					<p>Not Applicable as the university is in the first year of establishment.</p>
				S. No	Course	No. of Candidate Appeared	Result					

15. Accreditation

15.1	<p>Whether Accredited by NAAC? If yes please provide the following details:</p> <p>Date of Accreditation: Period: Grade: CGPA: If Grading System Followed</p>	<p>Not Applicable, As the University is in the first year if establishment.</p> <p>However, the constituent college of RSRU, i.e., ROFEL Shri G.M. Bilakhia College of Pharmacy is Accredited with NAAC. The details are as follows:</p> <p>Date of Accreditation: 18/10/2023 Period: till 17/10/2027 (5 yrs.) Grade: B++ CGPA: 2.83 CGPA Grading System Followed</p>
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15.2	Whether courses are accredited by NBA? If yes please provide course-wise details as under: -			Not Applicable
	S.No	Course	Whether Accreditation	
15.3	Other Accreditations, if any			All constituent Colleges are ISO Certified 9001:2015 & 29900: 2010
15.4	Any other information (including special achievements by the University which may be relevant for the University)			NIL

16. Strength and Weaknesses of the University

16.1	Strengths of the University	<ul style="list-style-type: none"> • More than 25 years the constituent college are in existence • Quality education • Quality and Experience faculty • Strong support from UPL Ltd. And other industries
16.2	Weaknesses of the University	<ul style="list-style-type: none"> • The University is in first year of establishment. • More Department & Faculty to be established in the coming years

Certificate

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University will adhere to the rules, regulations and guidelines of the UGC, Central Government and relevant Statutory Council(s) and abide by all the provisions under the UGC Regulation.

The above information is also posted on the website of the University www.rsru.edu.in.




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 Sign with Stamp
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 I/c Provost
 Sign with Stamp
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